



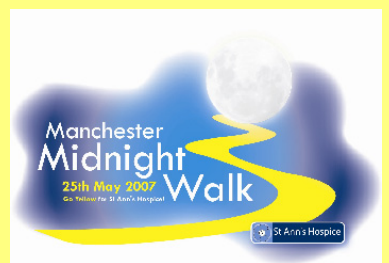
DECEMBER MEV NEWSLETTER

It has come to our attention that the December postal edition of our newsletter was misplaced by the sorting office in the Christmas rush, and therefore not delivered by Royal Mail.

We would like to apologise that you did not receive our Best Wishes for the holiday season along with the Christmas period opportunities.

We have, however, included all of the December activities in this newsletter to ensure that everyone can still be involved and we would also like to send you all a belated **HAPPY AND PROSPEROUS 2007**.

ST ANN'S HOSPICE MANCHESTER MIDNIGHT WALK FOR 'GO YELLOW' Friday 25th May 2007



St Ann's Hospice is organising the Manchester Midnight Walk to launch 'Go Yellow' this year. Over 1,000 walkers will assemble at the city of Manchester Stadium – the home of Manchester City Football Club – setting out at midnight, and following a designated route through the city centre.

As well as walkers, a huge team of volunteers will be required to assist with registering walkers, issuing numbers and t-shirts and checking walkers in as they return and issuing medals and goodie bags.

Volunteers will be required to work from approx. 9.00pm until approx. 3.30pm. Refreshments will be provided and travel expenses can be paid.

If you are interested in volunteering for this event please complete and return the register of interest form or register on-line.

REWARD AND RECOGNITION - EVENT RECORDS

We have had a number of completed Event Records returned to us stating your activity and the time you have given to events. However, in the haste to get them to us, some of you have forgotten to include your name on the sheet. If you have returned an event record recently and think you have not included your name, please give us a call and we will try to determine which form belongs to you.

So, as a reminder don't forget to include your name, postcode and / or registration number in all correspondence with the team!

If you are interested in any of the opportunities in this newsletter and would like to find out more, please return the register of interest or e-mail info@mev.org.uk

DID YOU KNOW?

At www.mev.org.uk you can register for the service and for events, chat to each other in the forums, upload your event photos, download MEV documents, check out the latest news, search for jobs/ advice and provide feedback.

TREE OF LIFE - Wythenshawe **LONG TERM OPPORTUNITY**

Would you like to work within a lively and vibrant community charity, the Tree of Life Centre, which is based in the Woodhouse Park, Wythenshawe. The Centre is a centre for health and well being offering support to the local community. As part of this, we operate a community shop, in which we sell low cost furniture, white goods, clothing and household items and operate a café.

The community shop and café is open Monday, Wednesday and Thursday 10am – 3pm.

We have the following volunteering opportunities :

Lifters and Shifters

To assist with moving furniture and other goods in the shop.
To assist in the loading and unloading the van, as required.
To ensure that clear isles are maintained in the warehouse.
To ensure that items being moved are moved in a safe manner in terms of individuals, customers and other volunteers who may be in the vicinity at the time.

Experience preferred

Customer service type environment. Lifting and moving furniture. Volunteers required on Monday, Wednesday, Thursday. **Travel expenses paid.**

TRAINING OPPORTUNITIES -OPEN TO MANCHESTER RESIDENTS ONLY, REGARDLESS OF AGE

Courses available include:

ESOL

Basic IT

Basic Skills (reading and writing)

Please note that, due to the limited nature of funding for this course, the organisation can only offer the opportunity to residents who live in the Manchester area only.

Refreshments will be provided. If you are interested, please return your register of interest stating which course/s you would prefer.

On completion of this course, all volunteers will receive:

a recognised qualification, a certificate from the awarding body, a special MEV certificate and a surprise gift!

Courses will take place at Manchester Town Hall.

MEV HANDBOOK

Our new handbook is available now to download online at mev.org.uk/community/documents

The handbook will give you lots of information about Manchester Event Volunteers along with handy hints and tips about volunteering. A copy will be posted to every volunteer soon, but, if you would like an early preview, visit www.mev.org.uk and have a look!

VISA PARALYMPIC WORLD CUP

7th - 13th May 2007

The Visa Paralympic World Cup is now one of the biggest annual multi-sport competitions for elite athletes with a disability outside of the Paralympic Games. Over 350 international athletes, including Paralympic gold medallists Tanni Grey-Thompson, Oscar Pistorius and Natalie du Toit, will compete in the four sports - athletics, swimming, track cycling and wheelchair basketball.

This year we are looking for approx 85 dedicated volunteers to help us to run another successful world class event. Volunteer locations will be at the venues below, but with other roles based at assigned athlete City Centre hotels and Manchester City airport. We will also need drivers to transport athletes and VIPs between venues and hotels.

Wheelchair Basketball 7th -10th May - Velodrome
Swimming 12th May - Aquatics Centre

Track Cycling 11th May - Velodrome
Athletics 13th May - M'cr Regional Arena

As a volunteer you will receive: a full information pack, onsite training, event uniform and accreditation, 4 tickets to one of the sports (where available), food and drink at the venues and travel expenses. **For more information, please visit www.visaparalympicworldcup.com**

DID YOU KNOW.....With MEV, volunteering is about personal choice and you can get involved with events which interest you most. You can also take part in training opportunities with local colleges, leading to further qualifications and, if needed, help with finding a job!

MEV UPDATE QUESTIONNAIRE

Don't forget to return your Update Questionnaire by Monday 5th March 2007.

If you don't, it might mean that you no longer receive our postal / e-mail newsletter or our e-mail bulletins (depending on the way you receive your monthly communication from us). This will help us access the funding we need to keep the service going for you.

Please remember, no personal details are included in any information we send to funding bodies. The statistical information allows us to demonstrate what volunteers are doing.

If you require a copy of the questionnaire please visit www.mev.org.uk and go to the **USEFUL DOCUMENTS** section in the bottom right hand corner of the page and download it from there or give us a call on 0161 234 1530 and ask for a copy to be mailed to you.

GREAT MANCHESTER RUN 2007 Sunday 20th May



Sunday 20th May 2007 will see the streets of Manchester fill with runners for the 5th BUPA Great Manchester Run. 27,000 runners are expected to take on the challenge of this 10k road race, and the organisers are looking for 100 volunteers to help make this yet another successful international sporting event. Volunteer marshals are required from 0730 to 1330 on Sunday 20th May to fill the following roles:

Work Area

Marshal registration

Baggage service

Water stations

Goody bags stations

Event street wardens

Role / Requirements

Assisting in the Marshals Reporting area

Assisting at the runners' baggage buses / baggage room

Assisting at the water stations near the start *

Assisting in the finish area, handing bags to runners

Helping runners and spectators find their way in the City **

- **this role ends earlier at c1200, so is suitable for those with less time to spare**
- **** NB those who opt for this role must have excellent knowledge of the city centre and ideally experience of this role at other events such as the UEFA Cup.**

This event is most suitable for those with an interest in sport, especially running. It requires all marshals to be on their feet for a long period so volunteers must be physically fit and prepared for a busy day.

All marshals will receive a souvenir jacket, a packed lunch, marshal's bib and travel expenses up to £5. All marshals will need to attend the briefing session at Manchester Town Hall on Wednesday 9th May: details of this & your role at the event will be sent to you once your application has been accepted. The deadline for responses is Friday 30th March, but return your form as soon as you can indicating your preferred role (roles cannot be guaranteed).

Please include your preferred jacket size on your application: this will help the organisers order jackets to ensure that everyone gets their correct size. The organisers will respond to all applicants to let them know whether they have been successful or otherwise. **When applying, please state which role(s) you are interested in and only apply if you are serious about turning up as this event will be over-subscribed and other volunteers may be able to fill the place.**

Please let us know if you would like to see a particular item/ section included in the newsletter or on the website? Log on to WWW.MEV.ORG.UK and let us know what you would like featured.

REWARD AND RECOGNITION - PIN BADGES & CERTIFICATES

A big congratulations goes to Janet Lear and Joseph McCann (pictured) for being the first 2 volunteers we have entered into our database to have achieved both their BRONZE and SILVER AWARDS for contributing more than 50 and 100 hours to volunteering. Richard Furber is also pictured receiving his Bronze Award for 50 hours volunteering.

As a reminder, the recognition trigger points are as follows:

BRONZE AWARD	50 HOURS
SILVER AWARD	100 HOURS
GOLD AWARD	200 HOURS
PLATINUM AWARD	300 HOURS
SPECIAL ACHIEVEMENT	500 HOURS



Remember: the sooner we receive your event records with your volunteering activity, the sooner we can award you your certificates....so fill in your forms (don't forget to include your name!!!!)



Janet Lear



Joseph McCann



Richard Furber

DID YOU KNOW?

event organisers are over-subscribed for events, but we ask them to send you a letter even if you are NOT required.

We believe this is a matter of courtesy and to ensure that you know your interest in that particular event is appreciated.

If you do not receive confirmation or letters informing you that your services are not required, please let us know as we can follow this up on your behalf.

Don't forget to return your update questionnaire before 5th March

CONTACT US

Manchester Event Volunteers

FREEPOST - MRI 514

Manchester Town Hall, M60 2BR

Tel: 0161 234 1530

Fax: 0161 236 5405

E-mail us: info@mev.org.uk

Web: mev.org.uk

gameslegacy.com

MEV Merchandise Coming Soon!

We will shortly be introducing a range of exciting MEV branded merchandise for sale on our website

www.mev.org.uk

The merchandise will include t-shirts, jackets, bags, pin badges, pens and mugs, be sure to check the website often!