



Urbanathlon - 5k Adventure Run

31 July 2011 10am - 4.30pm

City of Manchester Stadium

Sport4 Life are looking for volunteers to help us run our biggest annual event, The Urbanathlon, which is a 5k adventure race in and around the City of Manchester Stadium.

It's a fantastic fun filled day outdoors and we are looking for volunteers to help out in the following areas...

Start Line Team, Finish Line Team, Obstacle Marshalls, Event Marshall

Volunteers will receive £5 expenses, along with a goody bag and a Tshirt.

Be Inspired

Sunday 26th June 2011

Buile Hill Park, Eccles Old Road, Salford

The event is to help promote disability in the Greater Manchester area, particularly in Salford. We need marshalls, Stewards, stall assistants, Kitchen helpers, raffle sellers, any one who maybe interested in Art and Craft, face Painting etc.

Shift 1. 0830 hrs to 1400 hrs Shift 2. 1130 hrs to 1630 hrs Shift 3. 1400 hrs to end of event

Shift one includes the set up and requires people who are able to carry items that might be heavy. Shift 2 is the event and shift 3 is the event and packing up.

We will pay expenses of up to £5.00 for the day and all refreshments.

Volunteers to wear clothing of Black Trousers and shirt of your choice as we will provide HI-Vis vests to all volunteers. Please be warned that this is both an internal and external event so please make sure that you bring wet weather gear.

Event Attendance

During recent months we have noticed that there has been an increased number of incidences of volunteers who show interest in an event but do not turn up. Although we are aware that in the majority of cases this is due to unexpected commitments we do still ask that where possible, you contact someone at the office or the event organiser to let someone know.

As our events are often very popular and have limited spaces we do ask that you only put your name forward if you are certain you are able to attend, otherwise it means that someone else will miss out on the opportunity and also means the volunteers that do attend will have to do more work and have less breaks.

MEV is in the process of creating new policies for non attendance at events and will keep you informed of these procedures once they have been confirmed.

VOLUNTEER REGISTRATION NUMBER

Have you attended an Induction and received your Volunteer Registration Number? If not please contact the team on 0161 234 1532 or e-mail info@mev.org.uk

Once you receive your number you can use it to join MyMEV and begin using the website.

Age Concern Manchester - Piano Tuner needed

Silver Service from Age Concern Manchester operates from Crossacres Community Resource Centre in Wythenshawe. The building houses both day and home care services as well as a growing roster of activities open to older people locally. Afternoon tea events with musical entertainment is one activity that is increasingly being laid on and are proving very popular.

Our piano hasn't sang in some time and is in need of some TLC. If you are a dab hand in the realms of piano upkeep and maintenance or know "a man who can", we would love to hear from you. Your services will be paid in kind-all the tea, sandwiches and cake that you can muster!

Manchester Disabled People's Access Group Treasurer Long Term Opportunity

Manchester Disabled People's Access Group is an organisation of disabled people promoting best practice in access design and access standards and campaigning to improve access to: Buildings, transport, the environment, information and services.

We are looking for a Treasurer to join our trustees to maintain an overview of the organisation's finances and to make sure that proper financial records and procedures are maintained. Tasks could include any of the following with support of other trustees, members of staff and Community Accountancy Service:

- Overseeing, approving and presenting budgets, accounts and financial statements.
- Preparing and presenting financial accounts at monthly members and trustees meetings.
- Ensuring that appropriate accounting procedures and controls are in place.
- Monitoring the organisation's financial activity in relation to the organisation's policies and legal responsibilities.
- Ensuring the group's equipment and assets are logged and insured.
- Assisting with the preparation of the accounts.
- Sitting on appraisal, recruitment and disciplinary panels as required.

The successful volunteer will be required to attend one or two formal meetings a month and discuss financial matters with members of staff either in person, by phone or e-mail.

Salford Disability Forum Emerson Business Centre, Salford, M6 5FW Long Term Opportunity

We are looking for a volunteer to help out with administration for the Forum. We would like someone who can work 2-3 days per week, answering phones, attending meetings and arranging events.

The organisation has an event at the end of June and apart from office duties we will require a lot of help with this event to begin with.

To see our aims and ambitions, please go to our website, www.salforddisabilityforum.co.uk

**To apply for this position, please send an email with a CV to info@salforddisabilityforum.co.uk
Please put in the subject :- Long Term Volunteer Position - Administrator.
The organisation will pay all out of pocket expenses!**

If you are experiencing difficulty with event organisers not contacting you before an event, please contact the Central Team on 0161 234 1532 and we can find out what's happening for you. This may just be an oversight on the organisers behalf.

FareShare Marketing Assistant

Long Term Opportunity

FareShare North West ensures that fit for purpose food from the food industry is not sent to landfill by redistributing it to community groups working with disadvantaged people across Manchester.

We are looking for marketing assistants to help raise the profile of Fareshare North West by developing and improving our website, adding content to our website and blog as well as twitter and facebook and by designing marketing materials. The first project is to promote our Zip Slide fundraising event on Saturday 16th July 2011 where we are asking people to raise money for FareShare by launching themselves off the 30m high Imperial Way Museum North, by Zip Slide, offering a thrilling 250m slide over the Manchester Ship Canal.

We are especially interested in recruiting volunteers between the ages of 16-25 years old.

Expenses: We can reimburse reasonable expenses (up to £4 a day for travel and £3 for lunch).
Times of volunteering: Flexible. Minimum commitment of 8 hours but we hope volunteers will help on an ongoing basis.

Location: Based at EMERGE/FareShare Depot, New Smithfield Market, Openshaw. Start Date: May 2011

FareShare Fundraising Assistant

Long Term Opportunity

EMERGE's FareShare programme ensures that fit for purpose food from the food industry is not sent to landfill by redistributing it to community groups working with disadvantaged people across Manchester.

We are looking for fundraising assistants to help raise the profile of Fareshare North West and assist in organising and developing fundraising events. We would like to meet people who would be able to represent FareShare at events. The first project is to promote our Zip Slide fundraising event on Saturday 16th July 2011 where we are asking people to raise money for FareShare by launching themselves off the 30m high Imperial Way Museum North, by Zip Slide, offering a thrilling 250m slide over the Manchester Ship Canal.

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MEV Answerphone Service

MEV core working hours are 9am - 5pm. However, as team numbers have now decreased it may be necessary at times to have the answer phone on within core hours and I would ask you to please be patient at these times.

If you are showing interest in events, please speak clearly and leave:

Your Name, Postcode, your list of event interests, along with any other details for the event.

Manchester Carers Forum – Woodhouse Park Allotment Project Open Day

Thursday 23rd June 2011 and Long Term Opportunity

Opportunity location: Woodhouse Park Allotments, M23

Manchester Carers Forum is a charity that campaigns on behalf of unpaid carers across the city. It is a carer-led organisation that provides various services to support and improves the lives of carers.

We need volunteers to come along and help us on our Open Day. There are various ways volunteers can support us, from digging in the soil and demonstrating your skills or registering visitors to giving out information and showing people around the allotment plots.

Food and entertainment will be provided on the day and your help could make all the difference to developing and showcasing this community resource.

If you have a keen interest in gardening and horticulture we are also looking for volunteers to support us in the continued development and sustainability of this project. Could you pass on your skills to our carers? Do you want to help carers improve the quality of their lives? If so why not get involved and help us achieve our goals.

Food, travel and associated expenses will be met by Manchester Carers Forum.

Music Industry Learning

Music Industry Learning (MIL) is an exciting volunteer-led non-profit organisation based in Salford. We create and deliver a broad range of music / media related courses and sell unique music educational products. MIL are looking for volunteers to help in the following ways:

COURSE ASSISTANT

We need someone to help the music teachers during the courses. You will also be able to do the courses you are assisting on e.g. 8 week Guitar.

OFFICE ASSISTANT

We need admin volunteers to help in the day to day running of Music Industry Learning.

At present expenses are under review subject to funding. For more information please visit:

musicindustrylearning.com

Volunteer Contact Details

We have received a number of queries in recent months from volunteers who have not been contacted by event organisers. One of the main concerns volunteers have raised is that organisers are only contacting those volunteers with e-mail addresses. Therefore, we have decided to no longer provide e-mail addresses on the contact lists we send to event organisers. Hopefully, this should help alleviate some of the issues you have been having as this will mean event organisers will have to send all details by post.

However, please be aware this will not guarantee a response all of the time, so if you are experiencing problems with event organisers please contact the MEV Team on 0161 234 1532.

CONTACT US

Manchester Event Volunteers

Manchester City Council,

P.O.Box 532, Town Hall,

Manchester, M60 2LA

Tel: 0161 234 1532

Answer phone: as above (after 5pm)

Fax: 0161 274 0025

E-mail us: kd@mev.org.uk

Web: www.mev.org.uk



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